# Manhattan Beach Lodge Frequently asked Wedding Questions and Answers

# How many people can Manhattan Beach Lodge accommodate for a reception?

Manhattan's main dining area can accommodate up to 150 people for a seated dinner. We have a separate dining area that can accommodate up to 75 people for a seated dinner.

#### Does Manhattan Beach Lodge offer onsite ceremonies?

Yes, Manhattan Beach Lodge has a few outdoor lakeside areas and an indoor area for an onsite ceremony. The indoor ceremony area can seat up to 140 chairs. Larger weddings are required to rent a tent for backup weather option spring/summer/fall.

#### What is your deposit/payment Policy?

The deposit to secure your date is \$1,000 November - May and \$1,500 June - October. You are welcome to make payments through the planning process. When you determine your food and beverage needs for your catering contract, a deposit of 25% is required. Your final invoice is given to you the week of your event after your guarantee numbers are given. Final payment is due no later than the day after your event.

# Do you supply decorations and/or music for an onsite ceremony?

Manhattan staff sets up and tears down the chairs and any required tables for the ceremony. Manhattan staff does not decorate the outdoor or indoor locations but you are welcome to decorate or hire a company to decorate for you. You can provide a runner for the aisle if you'd like. We recommend a fabric runner, as paper or plastic ones tend to get blown around outdoors. Power outlets are located outside and inside, so you may have your DJ set up any equipment you need for music. Please provide any required extension cords.

## Do you offer a block for lodging?

Yes, when you meet with Crystal to go over your wedding package you will discuss how many rooms you'd like put into your wedding block. 20 rooms and suites are available at Manhattan Beach Lodge and must be booked the night of your wedding, with it closed to the public for your exclusive event. If rooms are available at Whitefish Lodge, we can accommodate a block there for your overflow guests. Typically the wedding block at Whitefish Lodge releases 30 days before your event date so you are not held liable for any rooms not reserved. You will be given a block code, the first three letters of you and your fiancés last name. This code and your zip code from your contract will access the reservation log online. Reservations under block codes can be made through the reservation desk by calling 218-692-2246, ext. 0 or through the online reservation system. You are offered complimentary group block code reservation cards to put in with your save the dates or invitations.

#### Do you offer a discount on lodging?

Yes, every wedding guest receives a discount on their lodging for guests. Your discounted rate is determined by the time of year and how many rooms you anticipate to use for your guests. Manhattan Beach Lodge has 20 rooms and suites. Whitefish Lodge has 54 lodging rooms varying from standard rooms, suites, whirlpool and king kiddie suites.

### How many events do you hold at a time?

Manhattan Beach Lodge closes to the public for your exclusive wedding day. No other guests or events are booked on the same day.

#### Do you have a room for the bridal party to get ready in?

Manhattan Beach Lodge does not have a bridal suite. Wedding parties typically get ready in larger rooms.

#### What size tables are set up for the reception?

The guest tables are 6' and 8' rectangle banquet tables that seat 6, 8 and 10 people. You will receive a custom layout with your wedding details.

#### Do you supply decorations for receptions?

Manhattan staff does all the set up and tear down for tables, chairs, table cloths, napkins, silver and glassware. Manhattan staff does not hang items from the ceiling but we do allow you to hang your own tulle/lighting throughout the ceiling.

How much time is allowed for decorating and set-up? You are allowed access to the dining room the day before the wedding. The time of year determines how much time you have the day before for decorating and set up. You are responsible to dispose of any items you bring into the venue. The Manhattan Beach Lodge staff sets up and tears down all items supplied with the wedding package and catering.

# Do you have a food and beverage revenue minimum?

Manhattan Beach Lodge has a minimum year round. The minimum varies by the time of year. Please see the wedding package page for the minimum details.

# Can I supply my own food/beverage or bring in my own Caterer?

Manhattan Beach Lodge is a full service facility (Whitefish Catering) and does not allow outside beverage/food or outside caterers. We are, however, happy to discuss special meals for those with allergies and food restrictions. You are allowed to supply your own dessert, candy, snack mix and nuts (items not available through the catering company). You are not required to go through a licensed baker for your dessert.

# Does Whitefish Catering have a cake cutting fee?

A cake cutting fee is available for \$.75 per person and includes the cake professionally cut, plated and served with a fork for each person. You are not required to have Whitefish Catering cut and serve your cake. If you decide to waive the cake cutting fee you must supply the forks, plates and someone to cut and serve the cake. Cupcakes and self-serve dessert stations are not assessed a cake cutting fee.

# Are menu tastings available?

Yes, we provide a complimentary tasting for wedding clients. If parents are helping with the wedding, they are welcome to attend the tasting. The tasting is traditionally limited to the entrée items you are interested in serving at your dinner, to make sure they meet your expectations. Each private tasting is set up and coordinated with Crystal and the chef team. You receive a complimentary night stay at the lodge, for the night of your tastings or night before.

#### Can you recommend a member of the clergy or a justice of the peace for our wedding ceremony?

Yes, we have outstanding professional people available. Please inquire when you book with Crystal for the preferred vendor list in the wedding planning booklet

## Do you recommend any other vendors in the area?

Yes, we have a full list of all the best vendors in the area from bakers, photographers, bridal shops, florists and DJ services listed in the wedding planning booklet. You are not required to book the preferred vendors.

#### Do you have someone who will coordinate my ceremony and do a rehearsal with my bridal party?

Yes, Crystal or someone from her staff will meet with you to discuss the ceremony and be onsite for your rehearsal and ceremony.

#### Will someone personally coordinate and attend our ceremony and reception?

Crystal will guide you through the planning stages, linen selections, menus selection, ceremony, dinner and reception timeline. She or someone from her staff will be your point person for the wedding day.

## Does Manhattan have a security or cleaning fee?

No additional fees on top of your package fee, ceremony and catering prices/taxes/fees. We do not require a security guard for events or charge an additional fee for cleaning.

If you have any questions, please contact the Director of Sales, Crystal Glaser Whitefish Properties • 218-251-2717 • crystal@crosslakereservations.com